

Training Tracker

Abstract

Training Tracker is a secure on line portal that allows users to manage and control all facets of the training and knowledge of employees through one easy to use system, immediately reducing time consuming administration costs. Training Tracker provides a web-based interface and supports tasks such as on-line registration, work flow and self-service training programs. A web based tracking and collaboration system for administrators, trainers, course delegates and their nominated colleagues. The administrators can set up the details of each training program and this information can be accessed on-line by the trainers and delegates. Course delegates can provide and receive information. Nominated colleagues can provide appraisals of the delegates. Trainers can assess data provided by the delegates and their nominated colleagues

Modules

1. Login and User Management Module

Login module contains the functionalities for the security of the application. Only the authorised users have to access the system. The registered users have provided a unique user name and password. The employee details must be entered in the application. The employee details such Name, department name qualification, current skill sets the subjects which needed training etc.

2. **Course Details**

Each course an employee wishes to attend must be recorded in the database. An employee can register for a course but he cannot have the privilege for booking the course it will done by the higher authorised

3. **On line Booking**

Placing booking on-line reduces all of the headaches involved with organizing training, once a course has been effortlessly booked online; Booking

can be managed at a departmental or holistic level by management to see where and when their employees will be training.

4. Training Detail

In this process you can plan the details of future training that must take place and details of actual training that has taken place. You are able to record details for planned training or actual training even if it has not been previously planned. This process records the detail of course bookings and course dates etc.

5)Recording of Costs

The system enables you to record both the planned and actual costs. These can be reported on at any time during the reporting period.

5. System Administration

This is the process where by the system administrator can update certain base tables and he is the authorised person who is responsible for all the functionalities of the application

Tools :java/jsp or ASP.NET/SQL Server or PHP/MySQL